

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS  
REGULAR MONTHLY MEETING  
TUESDAY, DECEMBER 19, 2023  
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.  
MINUTES**

The Regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Shane Walet, Board President, at the Port of Iberia Administrative Office, on Tuesday, December 19, 2023 at 5:30 P.M.

In attendance were Commissioners Shane Walet, Board President, Patrick Broussard, Vice-President, Mark Dore, Secretary-Treasurer, Bilal Morton, and Roy A. Pontiff.

Commissioners Danny J. David, Sr. and Simieon d. Theodile were absent.

Also, present were Craig Romero, Executive Director, Tracy Boudreaux, Chief Administrative Officer, Shari Landry, Secretary-Bookkeeper, and Donelson T. Caffery, III., Port Attorney.

Thus, with a quorum being acknowledged, Commissioner Patrick Broussard recited the opening prayer and the Pledge of Allegiance.

I. Public Comment.

(a) Comments from the General Public on Agenda Items.

There were no comments were made by the general public on agenda items.

II. APPROVAL OF MINUTES – Regular Meeting Tuesday, November 14, 2023.

On a motion by Commissioner Mark Dore', and seconded by Commissioner Patrick Broussard, the Commission approved the minutes of the Regular Meeting held on Tuesday, November 14, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

III. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

(a) Budget Summary for Five (5) Months Ending November 2023.

(b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.

(c) Listing of Tenant Lease Billings for 2023.

- (d) Listing of Boat Stall Tenant Lease Billings for 2023.  
{1} Update on Removal of Abandoned Boats.

Discussion ensued and there was no action taken on the above agenda items (a-d).

- (e) Approve Payment of Bills & Checks Issued During Interim Period.

A motion was made by Commissioner Bilal Morton, seconded by Commissioner Roy A. Pontiff to approve and authorize the payment of bills for December 2023, and ratify those paid during the interim period.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore, Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

#### IV. Election of 2024 Officers – President, Vice-President, and Secretary-Treasurer.

A motion was made by Commissioner Mark Dore, seconded by Commissioner Roy A. Pontiff to open the nominations for Board President of the Port of Iberia District Board of Commissioners for the year 2024.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore, Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

A motion was made by Commissioner Mark Dore, seconded by Commissioner Roy A. Pontiff to nominate Commissioner Patrick Broussard to serve as President of the Port of Iberia District Board of Commissioners for the year 2024.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore, Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

There being no further nominations for President, a motion was made by Commissioner Bilal Morton, seconded by Commissioner Roy A. Pontiff, and unanimously carried, that the nominations for President be closed, and further that Commissioner Patrick Broussard be elected President of the Port of Iberia District Board of Commissioners for the year 2024 by acclamation.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore, Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.  
And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Mark Dore', to open the nominations for Vice-President of the Port of Iberia District Board of Commissioners for the year 2024.

This motion having been submitted to a vote; the vote thereon was as follows:  
Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.  
Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.  
And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Roy A. Pontiff, to nominate Commissioner Mark Dore' to serve as Vice-President of the Port of Iberia District Board of Commissioners for the year 2024.

This motion having been submitted to a vote; the vote thereon was as follows:  
Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.  
Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.  
And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

There being no further nominations for Vice-President, a motion was made by Commissioner Bilal Morton, seconded by Commissioner Patrick Broussard, and unanimously carried, that the nominations for Vice-President be closed, and further that Commissioner Mark Dore' be elected Vice-President of the Port of Iberia District Board of Commissioners for the year 2024 by acclamation.

This motion having been submitted to a vote; the vote thereon was as follows:  
Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.  
Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.  
And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Patrick Broussard, to open the nominations for Secretary-Treasurer of the Port of Iberia District Board of Commissioners for the year 2024.

This motion having been submitted to a vote; the vote thereon was as follows:  
Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.  
Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.  
And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore' to nominate Commissioner Bilal Morton to serve as Secretary-Treasurer of the Port of Iberia District Board of Commissioners for the year 2024.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

There being no further nominations for Secretary-Treasurer, a motion was made by Commissioner Patrick Broussard, seconded by Commissioner Mark Dore', and unanimously carried, that the nominations for Secretary-Treasurer be closed, and further that Commissioner Bilal Morton be elected Secretary-Treasurer of the Port of Iberia District Board of Commissioners for the year 2024 by acclamation.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

V. Mr. John Istre with Broussard, Poche', L.L.P., to Address the Commission – Presentation of Fiscal Year 2022 – 2023 Audit.

Mr. John Istre, Broussard, Poche', LLP, presented and reviewed the Port of Iberia 2022 – 2023 Audit with the Board. There were no management findings cited.

VI. Discuss/Consider Max Derbes Contract Renewal.

Discussion ensued and there was no action taken on the above agenda item.

VII. Mr. Mark Theriot, Operations Manager, Chart Energy & Chemicals, to Update the Board Regarding Improvements to Lots 77-82, 80A, and a portion of the Port of Iberia Public Dock.

Discussion ensued and there was no action taken on the above agenda item.

VIII. REPORT FROM MR. GERALD GESSER, GESSER GROUP, APC ON:

(a) Port of Iberia Small Repairs Projects:

{1} Status Report on Chart (2) Industries Bldg. 9-G/H Roof & Fan Repairs.

(a) Discuss/Consider Modular Construction's Invoice No. 4581-23-2.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore' to authorize payment of Invoice No. 4581-23-2 from Modular Construction Co., Inc. in the amount of \$30,000.00 for labor to install Eight (8) new exhaust fans and half of the

electrical to connect Four (4) exhaust fans at Chart Industries Plant 2 Bldg. 9-G/H located at the Port of Iberia, remaining balance to be invoiced for remaining electrical for Four (4) more fans (Total contract amount \$95,360.00).

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore, Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

{2} Status Report on Ground Water Pump Station in the West Yard.

Discussion ensued and there was no action taken on the above agenda item.

(b) Hurricane Laura & Delta Storm Damages

{1} Status Report on Hurricane Laura & Delta Facility Repairs.

{2} Status Report on Hurricane Laura/FEMA Limestone Yard Repairs.

Discussion ensued and there was no action taken on the above agenda items {1-2}.

(c) Special Projects

{1} Status Report on the Rehabilitation of "Buildings 17-C & 17-D" at the West Yard.

{2} Update on Gesser Group, Inc to Updating Property Analysis & Assessment of Port-Owned Facilities Book.

Discussion ensued and there was no action taken on the above agenda items {1-2}.

(d) Chart 2 Utility Services:

{1} Status Report on Chart 2 Electrical Meter.

(a) Meter # 145418398 (Fab Shop) – Port of Iberia Meter # AM12645346.

(b) Meter # 155553316 (at Slip) – Port of Iberia Meter# AM12648320.

(c) Meter # 149782708 (at Slip) – Port of Iberia Meter# AM12547012.

(d) Meter # 145418406 (Wooden Bldg.) – Just converted to Chart Acct# 197585755.

Discussion ensued and there was no action taken on the above agenda item.

{2} Status Report on Chart 2 Water Meters.

Discussion ensued and there was no action taken on the above agenda item.

(e) A note from Mr. Gerald Gesser.

Mr. Coray Wiles, Gesser Group, APC, presented a note from Mr. Gerald Gesser

apologizing for any incorrect information or miscommunication, he has been on medical leave since November 1, 2023.

IX. LOUISIANA PORT CONSTRUCTION & DEVELOPMENT PRIORITY PROGRAM  
SPN H.011928 "EAST & WEST YARD" EXPANSION & SITE IMPROVEMENTS  
PROJECT:

- (a) Report from Mr. Oneil Malbrough of GIS Engineering, LLC. on:
  - {1} Port Priority & Capital Outlay Spreadsheets.
- (b) Report from Mr. Austin Hebert of GIS Engineering on:
  - {1} POI West Yard Building's C & D Update.
  - {2} Discuss/Consider GIS Engineering, LLC November Inv. No. 70013274 for POI West Yard Expansion.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice Number 70013274 to GIS Engineering, LLC in the amount of \$35,191.25 for the period November 1, 2023 thru November 30, 2023 which includes November 2023 activities of: close out tasks for Building B Additional Repairs and Building C design work; in accordance with contract dated August 21, 2018.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore, Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

{3} POI West Yard Bulkhead Project Update.

{4} Discuss/Consider GIS Engineering, LLC November Inv. No. 70013275 for West Yard Bulkhead Project.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore to approve and authorize the payment of Invoice Number 70013275 to GIS Engineering, LLC in the amount of \$10,510.00 for the period November 1, 2023 thru November 30, 2023 which includes November 2023 activities of: survey work & Geotechnical coordination; in accordance with contract dated October 17, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore, Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

X. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:

- (a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.

- {1} Update on the Status of the Port Millennium Expansion Phase III Project.
- {2} Discuss/Consider GIS Engineering, LLC November Inv. No. 70013283 for Millennium Expansion Phase III Project.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice No. 70013283 to GIS Engineering, LLC in the amount of \$7,665.00 for the period of November 1, 2023 thru November 30, 2023 which includes November activities of: GIS' work on preliminary Design and Permit; in accordance with contract dated February 1, 2018.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

(b) General Engineering and Consulting Services:

- {1} Project Update.
- {2} Discuss/Consider Approval of GIS Engineering, LLC to Prepare and Submit and Updated General Maintenance Permit.
  - (a) Presentation from GIS.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Mark Dore' to approve and authorize GIS Engineering, LLC to prepare and submit an Updated General Maintenance Permit on behalf of the Port of Iberia District.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

- {3} Discuss/Consider Approval of GIS Engineering, LLC November Invoice No. 70013273 for General Engineering and Consulting Services.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 70013273 to GIS Engineering, LLC in the amount of \$4,855.00 for the period November 1, 2023 thru November 30, 2023 in accordance w/contract effective date of December 13, 2022 and Amendment #1 dated July 20, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

(c) AGMAC Phase I Dredging Project – Commercial Canal.

{1} Project Update.

{2} Port Attorney Update.

Discussion ensued and there was no action taken on the above agenda items {1-2}.

{3} Discuss/Consider Approval of Crosby Dredging, LLC Pay Application No. 4.

A motion was made by Commissioner Bilal Morton, seconded by Commissioner Patrick Broussard approve and authorize the payment of Application No. 4 to Crosby Dredging, LLC in the amount of \$383,159.70 for the period of November 1, 2023 – November 30, 2023 for AGMAC Channel Dredging Phase I – Segment 1 – Commercial Canal (Capital Outlay) in accordance with contract dated August 4, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore, Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

{4} Discuss/Consider GIS Engineering, LLC November Inv. No. 70013271 (AGMAC Phase I Channel Dredging Project – Commercial Canal).

A motion was made by Commissioner Mark Dore, seconded by Commissioner Roy A. Pontiff to approve and authorize the payment of Invoice Number 70013271 to GIS Engineering, LLC in the amount of \$120,973.13 for the period of November 1, 2023 thru November 30, 2023 which includes: Phase I Construction Admin, Phase I Oversight Dredge & Disposal, and ODC's and Boat Rentals; as per contract dated August 29, 2019 and Amendment #8 dated July 20, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore, Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

(d) AGMAC Phase 2 Dredging Project – Freshwater Bayou.

{1} Project Update.

Discussion ensued and there was no action taken on the above agenda item.

{2} Hilcorp Update

(a) Discuss/Consider Possible Reimbursement Agreement Amount Adjustment.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Roy A. Pontiff to authorize Port Attorney, Donelson Caffery to negotiate an Amendment to



Reimbursement Agreement with Hilcorp for an amount adjustment of \$861,300.00 resulting in a new Reimbursement Agreement amount of \$1,900,000.00.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

{3} Port Attorney Update.

Discussion ensued and there was no action taken on the above agenda item.

{4} Discuss/Consider Award of the Construction Contract to remove Pipeline P-7.1 (Vermilion).

A motion was made by Commissioner Mark Dore', seconded by Commissioner Roy A. Pontiff to award the Construction Contract to Broussard Brothers, Inc. in the amount of \$186,596.00 for the removal of Pipeline P-7.1 (Vermilion) – AGMAC Phase II Dredging Project – Freshwater Bayou.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

{5} Discuss/Consider Award of the Construction Contract to remove Pipeline P-11.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Mark Dore' to award the Construction Contract to Broussard Brothers, Inc. in the amount of \$216,879.00 for the removal of Pipeline P-11 – AGMAC Phase II Dredging Project – Freshwater Bayou.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

{6} Discuss/Consider GIS Engineering, LLC November Inv. No. 70013272 (AGMAC Phase 2 Channel Dredging Project – Freshwater Bayou).

A motion was made by Commissioner Bilal Morton, seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 70013272 to GIS Engineering, LLC in the amount of \$258,995.73 for the period of November 1, 2023 thru November 30, 2023 which includes: LERRD's (Pipeline Relocation & ROW Coordination),

Construction surveys for Enterprise and Harvest pipeline lowering, Environmental Analysis, Hilcorp pipeline permitting, engineering, design, & Prep of Plans & Specs, and Equipment Rentals; as per contract dated January 18, 2022 and Amendment #1 dated August 16, 2022.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

(e) AGMAC Slip C4 (Nabors) Bankline Stabilization.

{1} Project Update.

Discussion ensued and there was no action taken on the above agenda item.

{2} Discuss/Consider Award of the Construction Contract w/Contingency (Contingent upon Engineer's review of bids received).

A motion was made by Commissioner Mark Dore', seconded by Commissioner Patrick Broussard to award the Construction Contract to Rigid Constructors, LLC in the amount of \$919,469.00 for AGMAC Slip C4 (Nabors) Bankline Stabilization Project.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' and Roy A. Pontiff.

Nays: None.

Absent at Voting: Bilal Morton, Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

{3} Discuss/Consider GIS Engineering, LLC November Inv. No. 70013284 (AGMAC Slip C4 (Nabors) Bankline Stabilization).

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice Number 70013284 to GIS Engineering, LLC in the amount of \$23,405.00 for the period November 1, 2023 thru November 30, 2023 in accordance w/contract effective date of September 29, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

(f) AGMAC Slip P2 (Offshore Energy Services) Bank Stabilization.

{1} Project Update.

Discussion ensued and there was no action taken on the above agenda item.

- (g) Offshore Energy Services Site Improvements.
  - {1} Project Update.

Discussion ensued and there was no action taken on the above agenda item.

- {2} Discuss/Consider GIS Engineering, LLC Professional Services Contract Proposal.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard to authorize contract between GIS Engineering, LLC and the Port of Iberia District for professional services related to the Offshore Energy Services Site Improvements (3705 Earl B. Wilson Rd.) with a total contract amount of \$625,800.00 (Port Priority).

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

#### XI. REPORT FROM PORT ATTORNEY – Donelson T. Caffery, III.

- (a) Port Attorney Report.
- (b) Status of Seadrill Crane Repairs.

Discussion ensued and there was no action take on the above agenda items (a-b).

- (c) Discuss/Consider HPS Oil & Gas Properties, Inc. Invoice No. 23001 (12166-653-7).

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard to approve and authorize payment of Invoice No. 23001 (12166-653-7) in to HPS Oil & Gas Properties, Inc. in the amount of \$250.00 for Abstracting work relative to the AGMAC Phase II – Freshwater Bayou project for the period of November 1, 2023 thru November 15, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

- (d) Discuss/Consider HPS Oil & Gas Properties, Inc. Invoice No. 23002 (12166-653-8).

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Mark Dore' to approve and authorize payment of Invoice No. 23002 (12166-653-8) in to HPS Oil & Gas Properties, Inc. in the amount of \$725.00 for Abstracting work relative to the AGMAC Phase II – Freshwater Bayou project for the period of November 16, 2023 thru November 30, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:  
Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.  
Nays: None.  
Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.  
And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

- (e) Discuss/Approve Donelson T. Caffery III, APLC Invoice Relative to the AGMAC Project for November.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Bilal Morton to approve and authorize the payment of Invoice No. 1241 to Donelson T. Caffery, III, APLC in the amount of \$6,131.25 for Professional Services relative to the AGMAC Project for the period of November 1, 2023 thru November 30, 2023.

This motion having been submitted to a vote; the vote thereon was as follows:  
Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.  
Nays: None.  
Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.  
And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

## XII. REPORT FROM EXECUTIVE DIRECTOR ON:

- (a) Update on Proposal with Prospect for Tracts F-1 & F-2 (Max Derbes).
- (b) Executive Director's Monthly Report.

Discussion ensued and there was no action taken on the above agenda items (a-b).

- (c) Announcements:

## XIII. EXPANSION OF AGENDA

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Mark Dore' to expand the agenda of the Port of Iberia District Board of Commissioners December 19, 2023 Regular Monthly Board Meeting to Discuss/Consider Queen City Plumbing, Heating & AC, Inc. Invoice No. 28288, Discuss/Consider Approval to Solicit Bids/Quotes for West Yard Building C Initial Repairs (E-Crane), Discuss/Consider Approval of Lease Agreement CIMBAR – Regarding Former Excalibar Yard Lots 11-A & B, 12, and 14, and Discuss/Consider Columbia Gulf Transmission, LLC Release.

This motion having been submitted to a vote; the vote thereon was as follows:  
Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.  
Nays: None.  
Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.  
And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

1. Discuss/Consider Queen City Plumbing, Heating & AC, Inc. Invoice Number 28288 for Repairs to Chart 3 Trailer.

A motion was made by Commissioner Bilal Morton, seconded by Commissioner Mark Dore' to approve and authorize payment of Invoice No. 28288 to Queen City Plumbing, Heating & AC, Inc. in the amount of \$ 3,337.80 for labor and material to replace water & sewer lines, replace water heater, replace lavatory and lavatory faucets, replace sink faucet and inspect backflow preventer at the former Central Gulf Yard Trailer located in the Port of Iberia.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

2. Discuss/Consider Approval to Solicit Bids/Quotes for West Yard Building C Initial Repairs (E-Crane).

A motion was made by Commissioner Mark Dore', seconded by Commissioner Bilal Morton to authorize GIS Engineering, LLC to solicit Bids/Quotes for the West Yard Building C Initial Repairs for E-Crane at the former Aquadrill Facility.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

3. Discuss/Consider Approval of Lease Agreement CIMBAR Regarding Former Excalibar Yard Lots 11-A & B, 12, and 14.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Bilal Morton to approve and authorize Board President to execute Lease Agreement between the Port of Iberia District and Cimbar Performance Minerals for the former Excalibar Minerals Lease.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore,' Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

4. Discuss/Consider Columbia Gulf Transmission, LLC Release.

A motion was made by Commissioner Mark Dore', seconded by Commissioner Patrick Broussard to authorize the Board President to execute Release as presented from

Columbia Gulf Transmission, LLC in the amount of \$10,000.00

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Shane Walet, Patrick Broussard, Mark Dore, Bilal Morton, and Roy A. Pontiff.

Nays: None.

Absent at Voting: Danny J. David, Sr. and Simieon d. Theodile.

And the motion was therefore passed on this the 19<sup>th</sup> day of December, 2023.

#### XIV. ADJOURNMENT.

On a motion made by Commissioner Mark Dore' and seconded by Commissioner Patrick Broussard the meeting was adjourned at 7:20 p.m.